

CM/ECF Training Options

CM / ECF

1. **On-Line Computer Based Training (CBT)** - This on-line training module will walk you through the various screens you will have to use for CM/ECF. The CBT is located on the court's public website at <http://www.uscfc.uscourts.gov/CMECF/WebCBT/index.htm>.
2. **User Guide for Attorneys** - This document has instructions for using CM/ECF at our court. This document is available for download in the Training section of the public website at <http://www.uscfc.uscourts.gov/CMECF.htm>.
3. **Attorney Event List** - This document lists all the docketing events that attorneys are allowed to use at the court. This is very different than the Bankruptcy version and even from other District courts. You will need to be familiar with this document before using the system. This document is available for download in the Training section of the public website at <http://www.uscfc.uscourts.gov/CMECF.htm>.
4. **Training Database** - The training database is a copy of our CM/ECF system. You will be able to log with a generic attorney account and start using the system for training purposes. You can access the Training Database at: <http://www.uscfc.uscourts.gov/CMECF/trainingdatabase.htm>.
5. **CM/ECF streaming video "CM/ECF - The Attorney's Perspective"** - This on-line video presents the benefits of CM/ECF and overview of the system. Access the video at <http://www.uscourts.gov/cmecfvideo.html>.
6. **Training at Court** - Several two-hour CM/ECF demo/presentation/training sessions are scheduled at the court. Dates and times posted at <http://www.uscfc.uscourts.gov/cmecf.htm>.
7. **Video Conference** - For firms located outside of the Washington, DC Metropolitan area, the court can conduct a video conference presentation/demo if necessary. We prefer that the other on-line training methods be tried first.
8. **On-Site Training** - For firms located in the Washington, DC Metropolitan area, court personnel can conduct a 2 hour training session if there are sufficient numbers of attorneys to justify it.
9. **Public Website** - The best way to stay informed is to visit the court's CM/ECF section of the public website at <http://www.uscfc.uscourts.gov/cmecf.htm>. Information is constantly being updated. There are many other resources listed in addition to the above.

Contact the CM/ECF User Assistance Line at 866-784-6273 (toll free) or 202-219-9942 for more information.